

GUIDE

# Clio Integration Guide v1.5

Feb. 2026

TIMEKEEPING IS THE LIFEBLOOD. BILLING IS THE PULSE.

MIRA | [WWW.MIRANOW.AI](http://WWW.MIRANOW.AI)

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*This guide walks Clio administrators through the steps required to request API credentials from Clio, configure them in the MIRA Admin Portal, and complete the authorization process.*

## 1. Create a new app in Clio

The new app will be used to obtain authentication information.

🕒 **Step 1: Log in to Clio Developer Portal** <https://developers.clio.com/>

🕒 **Step 2: Click [New App](#)**

🕒 **Step 3: Fill in the required data and click the [Accept Agreements](#) button**

- Name: MIRALink
- Website URL: <https://admin.miranow.ai>
- Redirect URIs: <https://admin.miranow.ai/oauth/callback>

🕒 **Step 4: Select the permissions required for MIRALink**

- Activities: Read&Write
- Api: Read&Write
- Contacts: Read
- Matters: Read
- Users: Read
- Client share permissions: Read

**Clio** Developer Portal Back to Manage →

Developer Apps New App

Name	App id
MIRALink <a href="#">Website URL</a>	

Edit Delete Submit new app directory listing

## 2. Get Client ID and Client Secret

Once the app is created, you can get Client ID and Client Secret in the detail page.

### Step 1: Click MIRALink

Name	App id
MIRALink <a href="#">Website URL</a>	

### Step 2: Copy and securely store

- Client ID
- Client Secret

Client id: 7EuJbQdv [Colorful bar chart]

Client secret: J72rCgDO0yl [Colorful bar chart]

### 3. Configure Clio Credentials in MIRA Admin Portal

🔗 Step 1: Open the MIRA Admin Portal <https://admin.miranow.ai/>

🔗 Step 2: Navigate to the **Destination** tab

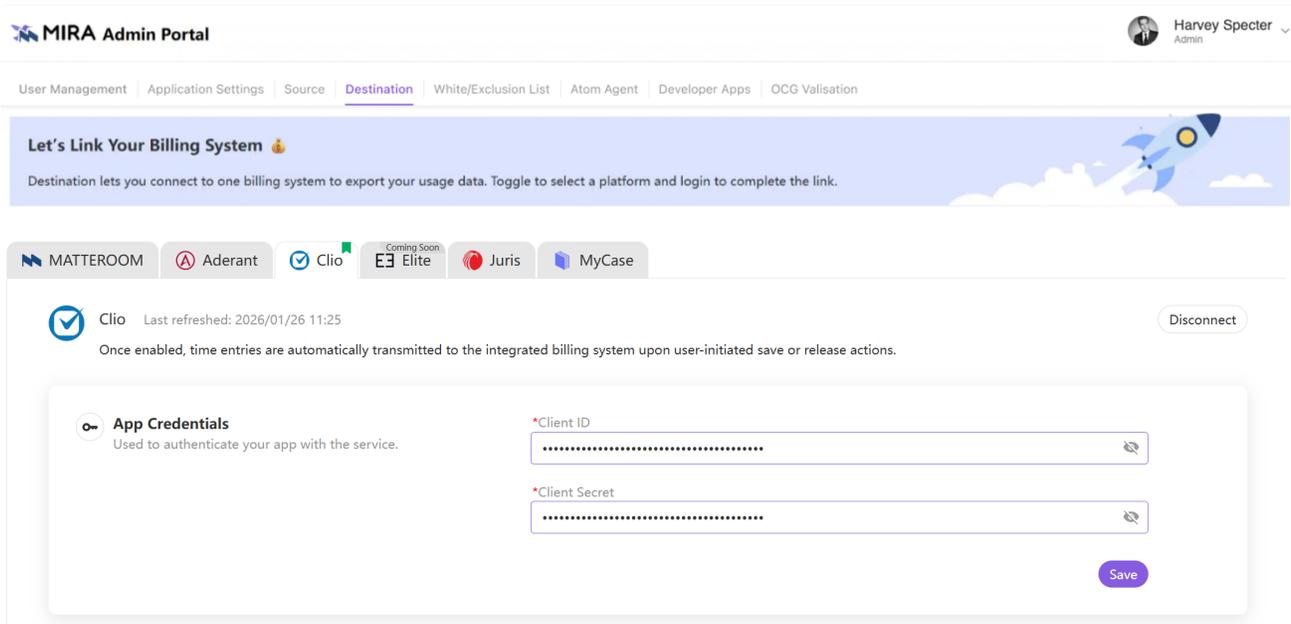
🔗 Step 3: Select the **Clio** module

🔗 Step 4: Paste the following values obtained from Clio Application:

- Client ID
- Client Secret

🔗 Step 5: Click **Add to Clio**

(Refer to the provided screenshot for the exact field locations.)

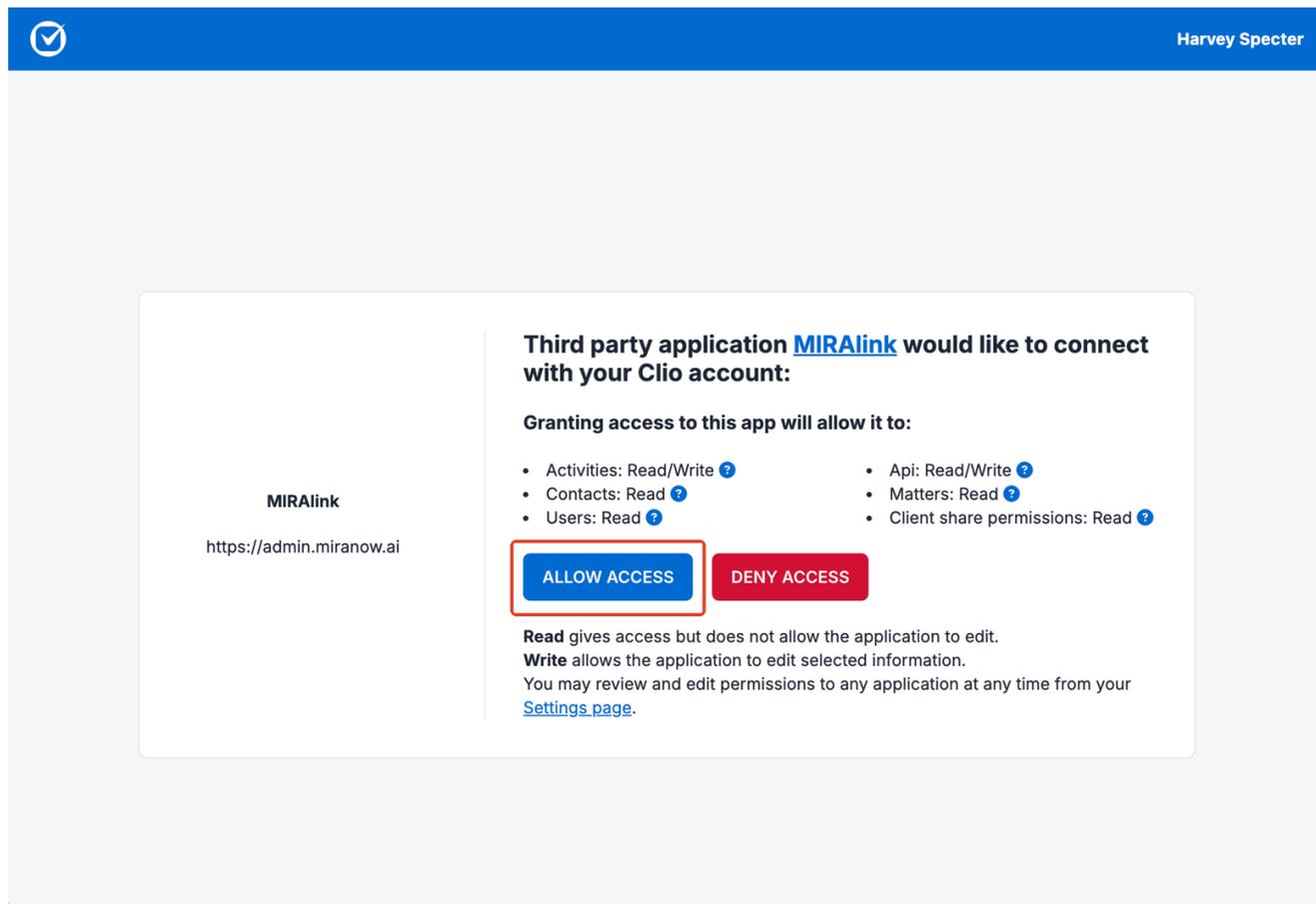


## 4. Authorize Clio Access

After clicking **Add to Clio**:

- A new browser window will pop up requesting Clio login and authorization.
- Log in using your Clio admin account.
- Grant the requested permissions.

This step completes the OAuth authorization process.

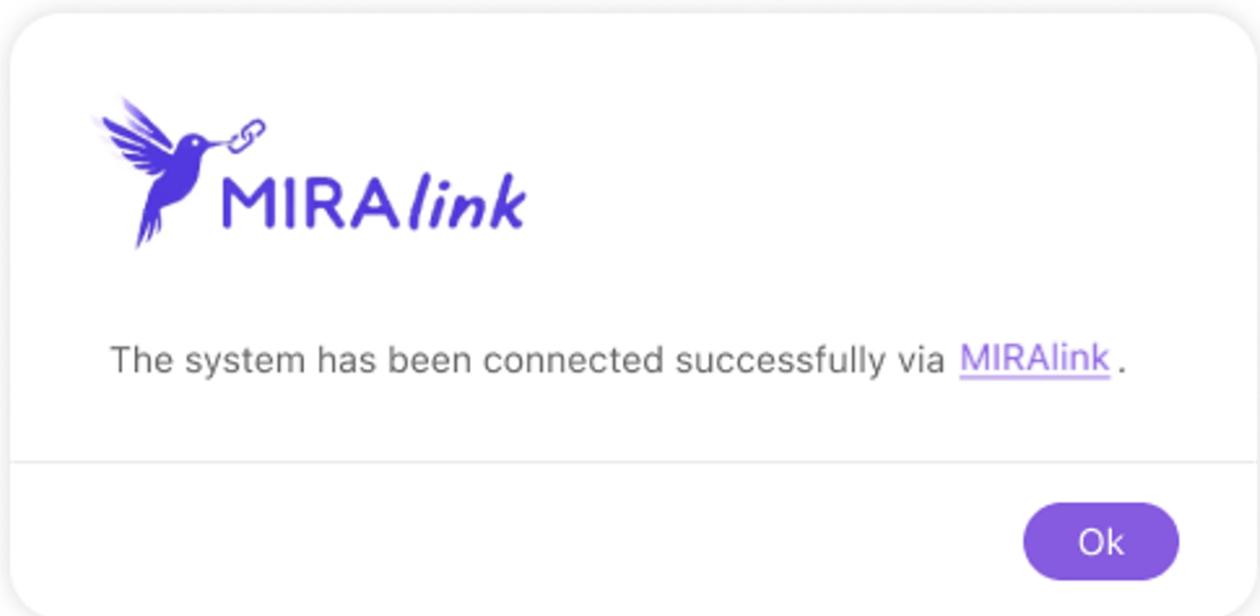


## 5. Confirm Successful Clio Connection

Once authorization is successful:

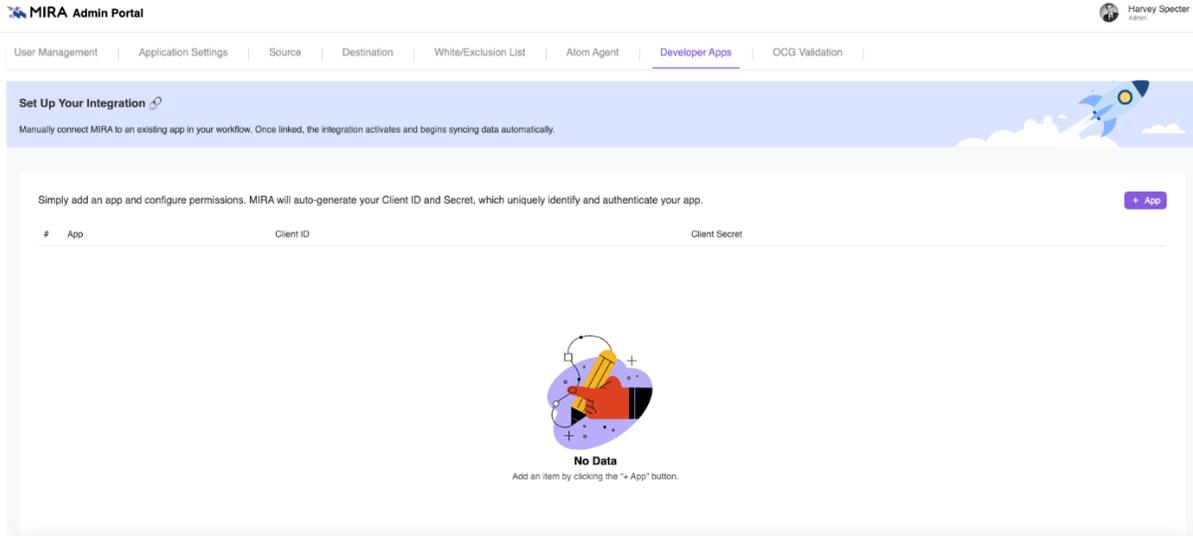
- A pop-up message will confirm that the connection was successful (e.g., "Connection successful")
- Click **Close** to exit the pop-up window.

At this point, Clio is successfully connected to MIRA.

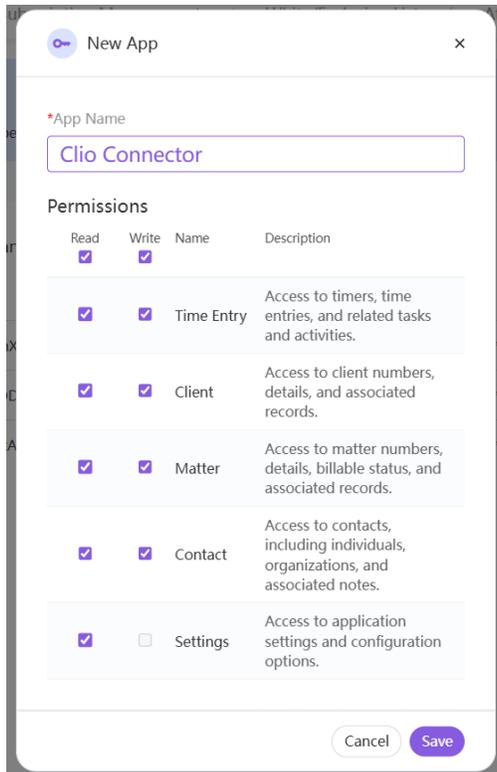


## 6. Create a MIRA Developer App

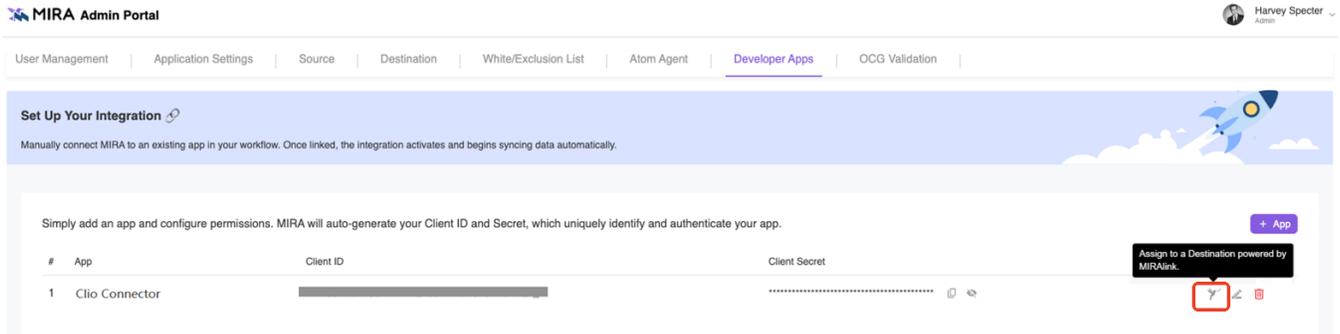
### Step 1: Go to the Developer App section, click "+App" button



### Step 2: Give an App Name and select the permissions that need to be granted, click "Save"



### Step 3: Click to assign to a Destination powered by MIRALink



## 7. Notify MATTEROOM Customer Success to Go Live

After all steps above are completed, please notify the MATTEROOM Customer Success Team so the integration can be activated.

Send the following email to [customer.success@matteroom.com](mailto:customer.success@matteroom.com)

### Email Template

MIRA Team,

Our Account ID is: (Insert Account ID xxx) & App Name for the Clio integration is (Insert App name xxx). We have completed the Clio connection and configuration in the MIRA Admin Portal.

Please proceed with enabling the MIRA functionality for our environment.

Thank you.

## 8. Completion Checklist

<input checked="" type="checkbox"/>	Clio APP created
<input checked="" type="checkbox"/>	Client ID and Client Secret recorded
<input checked="" type="checkbox"/>	Credentials configured in the MIRA Admin Portal
<input checked="" type="checkbox"/>	Clio authorization completed
<input checked="" type="checkbox"/>	MIRA Developer App created
<input checked="" type="checkbox"/>	MATTEROOM Customer Success notified